



JOB POSTING NOTICE
Federal Reserve Bank of Dallas

TITLE: Federal Reserve Law Enforcement Officer I
LOCATION: DALLAS
JOB NUMBER: 258697
DATE POSTED: February 6, 2019
DEPARTMENT: Law Enforcement Unit

The Federal Reserve Bank of Dallas believes in the diversity of our people, ideas and experiences, and we are committed to building an inclusive culture that represents the communities we serve.

ORGANIZATIONAL SUMMARY:

As part of the nation's central bank, the Federal Reserve Bank of Dallas is committed to strengthening the economy and our communities. At the Fed, you have the opportunity to become part of an important public service institution whose work touches lives across the globe. It's a big job, and that's why we need talented, results-driven professionals who care about making a difference.

POSITION SUMMARY:

Currently, the Law Enforcement Unit department is seeking a self-motivated, versatile, **Federal Reserve Law Enforcement Officer I** to be located in Dallas, TX. The Federal Reserve Law Enforcement Officer I performs basic police duties to provide a safe environment through continual assessment and mitigation of physical security risks. The Federal Reserve Law Enforcement Officer I will assist with the effective deployment of proven law enforcement best practices and physical security system technologies (access control, video surveillance, intrusion detection, screening, etc.)

JOB RESPONSIBILITIES:

- Effectively and consistently screen all personnel, vehicles, packages, parcels and any other item entering the facility through the use of x-ray technology, metal detection equipment, visual inspection and/or other physical security system technologies to adhere to minimum security guidelines and established policies and procedures.
- Identifies and reports security breaches, suspicious activities and health, safety and welfare incidents.
- Maintains professional demeanor; contribute to department morale through positive actions and behaviors.
- Properly identify and verify all individuals requesting access to the Bank's premises, buildings and secure areas. Issuing identification badges with appropriate access/clearance level for vetted persons.
- Facilitate the unlocking and securing of entrances and exits utilizing Enterprise Physical Access Security System (ePASS); maintain appropriate level of situational awareness for assignments through the monitoring of activity utilizing Video Surveillance System (VSS) and other monitoring technology and strategies.
- Conduct interior and exterior patrols to maintain a high profile and vigilant posture to suspicious situations, or safety hazards.
- Investigate all suspicious persons or unusual occurrences on bank premises.
- Respond to medical emergencies and be able to utilize first aid, CPR and AED.

JOB REQUIREMENTS:

- Minimum age of 21 or older. Valid driver's license issued by the State of Texas (or eligible for a Texas driver's license) and must not be prohibited from being licensed or driving in any U.S. state.
- Working knowledge of Federal Reserve Act, Section 11q; Federal, State and Local laws applicable to job functions; Bank and department policies and procedures; clear understanding of the law enforcement authority for Federal Reserve Law Enforcement Officers; the Use of Force Continuum.
- Working knowledge of Eleventh District bank wide policies and procedures.
- Working knowledge of Bank's organizational structure including building layout.
- Proficient in all LEU FRLEO duties and responsibilities to include appropriate response and resolution to emergencies, operations related to screening procedures, utilizing related law enforcement and emergency equipment, controlling access and entry of persons, etc.

- Selected candidate must successfully complete a comprehensive background investigation to ensure the qualifications and standards as defined by the Federal Reserve System (System) and the Federal Reserve Bank of Dallas (Bank) are met.
- Successfully pass Basic Law Enforcement Course and annual/mandated FRLEO In-Service Training and weapons qualification tests and any specific certifications, re-certifications and or physical fitness/weapons proficiency tests as required of a member on a special assignment team.
- Computer skills to operate automated systems; First Aid/CPR skills and AED equipment.
- Ability to operate x-ray, chemical/bio, metal detection, CCTV and other LEU related equipment.
- Ability to maintain physical fitness level appropriate for job duties.
- Working knowledge in the use of PCs, email, and police equipment and technology systems and able to learn other computer based/ MS Office applications.

EDUCATION AND EXPERIENCE:

- Preferably a minimum of 30 hours from an accredited college and a high school diploma or have passed a General Education Development (GED) test. The chief may waive the college hours preference in lieu of applicable military and/or traditional law enforcement experience or if the applicant is a current FRLEO.

WORK HOURS AND CONDITIONS:

Must be able to work any hours, and any days. Shift may involve sitting and standing for extended period. This is a Health and Safety Position, which requires random substance abuse testing.

Notes:

Must be examined by a physician selected by the Bank and be certified as physically fit for duty as a FRLEO.

Physical demands of the position include, but are not limited to: standing, walking, or climbing several flights of stairs regularly; run, climb, crouch, or crawl occasionally; lift 25 to 50 pounds, frequently; and lift 100 pounds or more occasionally.

Be examined by a licensed psychiatrist or psychologist selected by the Bank and be certified as mentally fit for duty as a FRLEO.

Show no trace of illegal drug dependency or illegal drug use after a physical examination and NIDA (National Institute on Drug Abuse) approved tests.

If the applicant is a former law enforcement officer, the applicant may not have been separated from their license under less than honorable conditions, nor can their license be under suspension or revoked by the licensing agency or authority.

If the applicant has former military service, the applicant may not have been discharged from any military service under less than honorable conditions as stipulated on an official DD-214 or similar document.

Must not have been convicted of a: felony; class A misdemeanor; class B misdemeanor in the ten years before the date of application to become a FRLEO; or class C misdemeanor involving: violence, theft, deception, drugs, alcohol, public safety or moral turpitude, other than minor traffic offenses, in the five years before the date of application to become a FRLEO; or family violence offense.

Must not be indicted/awaiting trial or subject to any court order relating to a criminal prosecution. Must not be prohibited by state or federal law from possessing firearms or ammunition. NOTE: For purposes of these procedures, a conviction includes court-ordered community supervision, probation, deferred adjudication, or any plea that requires an acknowledgement of guilt, including nolo contendere.

If you are interested in being considered for this position, please email your resume to Josh Chandler in Human Resources at josh.chandler@dal.frb.org.

We are proud to be an Equal Opportunity Employer